

## ROSEMARKET COMMUNITY COUNCIL

Minutes of March 2023 monthly meeting held online, on Monday 6<sup>th</sup> March 2023

**Present:** Cllrs Caroline Haley (Chairman), Stu Gray, Jackie Prest, Danny Young (County Councillor); Peter Horton (Clerk).

**Apologies :** C’llr Tamsin Turner, Jill Gibson.

### **Declarations of known interest**

None.

### **Approval of the minutes of the February 2023 monthly meeting**

The minutes were approved as an accurate record and held by the Clerk for signature by the Chairman following the meeting (proposer C’llr Stu Gray, seconder C’llr Jackie Prest).

### **Opportunity for public representation on tabled agenda items**

There were no members of the public present.

### **Matters arising**

**Defibrillator leaflet.** Thanks were mentioned for C’llr Tamsin Turner’s work in designing the leaflet, which had been printed and distributed around the Village. Some good feedback from residents had been received. C’llr Jackie Prest confirmed that she was willing to continue with the visual checks on defibrillators and cabinets.

**Triangle of land at the top of Front Street.** No further information had been received from P.C.C. Clerk to send further prompt to Neil McCarthy asking for his input.

**Dog-fouling issues.** C’llr Caroline Haley confirmed that she was sending multiple reports each week to P.C.C. on incidents of dog-fouling around the Village. Members were encouraged to forward to her details of any incidents noticed, for these to be included in the reports. Whilst the number of instances around the Village were thought to have reduced recently, the number of instances observed at The Beacon, especially around the playpark area had increased. C’llr Danny Young confirmed that P.C.C. was in the process of preparing a contract for environmental issues, including patrols and enforcement of dog-fouling, and had logged Rosemarket as an area of concern to be highlighted.

### **Planning matters**

#### **Applications withdrawn**

**22/0807/PA** - Outline Planning Application for Residential Development; Land Off West Street, Rosemarket, Milford Haven, SA73 1JH. C’llr Jill Gibson had commented prior to the meeting that she felt it would be a good idea to look carefully at levels of density, etc., that might be suitable on this land, in advance of any future applications that might be submitted.

### **Correspondence**

01) Infinity Play – quotation for 2023/24 playground inspections – dealt with in agenda item below.

02) One Voice Wales – Membership renewal documentation – Members discussed the benefits of membership and its cost and subsequently decided not to renew the membership, and allow this to lapse.

03) Independent Remuneration Panel for Wales – 2023 report – agenda item to be tabled for discussion in April. In advance of this, Clerk to circulate a synopsis of what was required to be considered / decided by the community council.

- 04) Local resident – Application to join community council – dealt with in agenda item below.
- 05) P.A.V.S. – confirmation of monitoring requirements for picnic bench grant – noted, and Members were informed that the work to install the picnic bench was scheduled for the next day.
- 06) Sovereign Play – quotation for roundabout and basketball hoop – dealt with in agenda item below.
- 07) Infinity Play – Quotation for remedial work on medium risk items in playpark – dealt with in agenda item below.

## Accounts

### **Payments**

Bert Edwards Printers (printing of Defibrillator leaflet)	:	£ 60-00
Infinity Play (Playground Inspections 2022/23)	:	£ 744-00
KBS (picnic bench purchase)	:	£ 792-00
Infinity Play (picnic bench installation, to be paid following confirmation of satisfactory installation)	:	£1321-27
Clerk (salary Jan – March)	:	As per contract
H.M.R.C. (P.A.Y.E. tax)	:	As per contract

The above payments were approved by Members (proposer C’lrr Caroline Haley, seconder C’lrr Jackie Prest).

### **Banking arrangements**

The Clerk informed Members that he had been in discussion with NatWest Bank regarding getting an online banking arrangement set up. They had advised that this would incur a £20/month fee. On this basis, Members asked the Clerk to arrange to alter the mandate to remove ex-Members as signatories, add C’llrs Caroline Haley and Jackie Prest as signatories, and then set in motion arrangements to transfer the community account to an alternative bank.

## **Discussion of / update on initiatives at The Beacon (including discussion of possible measures to enhance biodiversity, and remedial actions required in and around playpark pursuant to most recent operational inspection report)**

**Picnic bench installation.** As the project needed to be complete, and expenditure made prior to the end of March 2023, Members approved in principle payment for the bench installation, this to be subject to confirmation of satisfactory completion of installation.

**New roundabout and basketball hoop.** Clerk to seek a further quotation for the basketball hoop, in order to have the requisite three quotations necessary. Once received, grant application to be prepared and submitted to the National Lottery Community Fund.

**Biodiversity enhancement.** Members discussed possible additional measures that could be considered to enhance biodiversity on The Beacon, especially in the light of the additional grass-cutting to be trialled on the Lower Beacon in 2023. C’lrr Jackie Prest mentioned the Welsh Government scheme to offer a tree to every household in Wales. She wondered if people who did not wish to plant theirs in their gardens could be encouraged to plant them on The Beacon instead. Members were unsure if this would work, due to the small size of trees on offer. However, C’lrr Jackie Prest mentioned that some friends of hers had received trees of a decent size that could well be suitable. Clerk to investigate if this approach would be allowed. Other ideas that were mentioned included sowing wild flower seeds, and applying for a Woodland Trust grant for planting shrubs suitable for attracting butterflies, etc. It was acknowledged that any such initiatives would need to be carried out towards the end of the year. Clerk to investigate if the Woodland Trust offered shrub packs for this purpose.

**Playground Operational Inspection report.** As requested, a quotation had been received from Infinity Play for resolution of the medium risk items flagged up on the report. Members approved acceptance of this (proposer C’lrr Stu Gray, seconder C’lrr Jackie Prest). Clerk to ask Infinity Play

to put the work in hand.

**Playground inspection contract for 2023/24.** Members approved acceptance of the quotation for this from Infinity Play, noting that the increase in cost was nominal (proposer C'lr Caroline Haley, seconder C'lr Stu Gray). Clerk to inform Infinity Play accordingly, and arrange to complete necessary contractual formalities.

### **Discussion of draft memorial bench sponsorship scheme**

An updated draft of the proposed Memorial Bench Sponsorship Scheme document had been circulated by the Clerk prior to the meeting. Members were happy with the draft, subject to minor additions / amendments in wording. Draft to be qualified to mention that indicative costings were based on use of concrete for bench bases, and also to correct some minor typographical errors. Clerk to arrange to make the minor wording amendments and circulate to Members for final approval. Subject to this, the document was formally agreed by Members (proposer C'lr Caroline Haley, seconder C'lr Jackie Prest). Once formally completed, Clerk to forward a copy of the Scheme document to the resident who had expressed an interest in the matter. Clerk to prepare an application form for use in connection with any formal applications for the scheme received.

### **Discussion of possible support for Coronation celebrations**

C'lr Danny Young and Caroline Haley had met with one of the new managers at The Huntsman. Whilst there were no firm plans currently in place by them for marking the Coronation, the idea of a 'Coronation Weekend', with events each day, was discussed. It had been left that they would give the matter further consideration with C'lr Caroline Haley and Danny Young arranging to discuss the matter further with them over the coming weeks, with a view to agreeing an approach, and considering a possible financial contribution from the community council. Following this, message to be circulated to all Members to update them accordingly. Then, agenda item to be tabled for April to finalise matters with regards relevant decision-making. C'lr Stu Gray commented on the importance of ensuring that any assistance from the community council should be acknowledged and publicised so that residents would be aware of this.

It was also noted by Members that no requests for funding towards any other Coronation events had been received from individuals or groups within the community.

### **Update regarding open vacancy on Community Council**

An application had been received from Mr Gerardo Rostan. Following discussion, Members voted unanimously to invite Mr Rostan to join the council (proposer C'lr Caroline Haley, seconder C'lr Stu Gray). Clerk to make arrangements accordingly.

### **Discussion of problems with littering along Bastleford Road and generally around the Village**

Members noted that the problem of cat litter bags being dumped along Bastleford Road was persisting. P.C.C. was yet to provide a substantive response to the suggestion of placing fly-tipping or similar signage along the road and Clerk to pursue this and make arrangements for signage accordingly. Whilst cameras were not a viable option, for practical and legal reasons, other options remained under investigation.

Members reported that rubbish had been partially removed from the stream by the bridge, but that much still remained there. Clerk to report again to P.C.C., with a request to remove the rest of it. C'lr Caroline Haley mentioned that several residents had been in touch requesting green litter bags and had assisted with voluntary litter-picking in the lanes around the Village in recent weeks, which was greatly appreciated.

### **Discussion of how to tackle incidents of anti-social behaviour in Village**

Members noted that the neighbourhood policing team had been in touch to highlight that there had been a number of reports of anti-social behaviour in the Village recently. They advised that they were encouraging people to always report incidents, even relatively 'minor' ones, either personally via 101, or otherwise via the Community Council. A policing community event was scheduled at the golf club on 21<sup>st</sup> April, and Members were encouraged to promote this amongst the community.

### **Discussion of arrangements to complete annual community risk assessment**

Clerk to complete annual financial risk assessment as usual.

Clerk to carry out asset risk assessment prior to March 31<sup>st</sup> on a time-worked basis.

Clerk to update and circulate copy of asset register to all members.

### **Any other business**

**Laser printer.** Agenda item to be tabled for discussion in April for consideration to possible purchase of a laser printer.

The meeting concluded at 8-55pm.

Next scheduled meeting to be held on Monday 3<sup>rd</sup> April 2023.